

**SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES**

**October 4, 2018 9:30 a.m.
Spokane Clean Air's Conference Room
at 3104 E. Augusta Ave.**

BOARD MEMBERS:

Al French, Commissioner (Chair)
Ben Stuckart, City of Spokane
Tom Brattebo, Member at Large (VC)
Kevin Freeman, Mayor of Millwood,
Small Cities & Towns
Rod Higgins, Mayor, City of Spokane Valley

STAFF MEMBERS PRESENT:

Julie Oliver, Executive Director
Lisa Woodard, Communication/Outreach Sect. Mgr.
Stephanie May, Public Information Specialist
April Westby, PE, Supervisory Engineer
Mark Rowe, Monitoring Section Manager
Margee Chambers, Rule Writer/SIP Planner
Lori Rodriguez, Compliance Section Manager
Mary Kataoka, Administrative Assistant

OTHERS PRESENT:

Michelle Fossum & Kristina Montanez, Legal Counsel
Ron Edgar, Advisory Council Member
Deborah Bisenius, Advisory Council Member

WORK SESSION: 9:33 a.m.

1. SRCAA Compensation Study

Greg McNutt, Milliman, gave a presentation on the findings for the compensation study with a PowerPoint and the report was distributed to the Board. Some discussion ensued.

BOARD MEETING: 10:20 a.m.

1. Advisory Council Report – Ron Edgar – There was no Advisory Council meeting.

2. Executive Director's Report – Julie

Michelle Zernick is the new Finance and Human Resources Section Manager. Interviews for the Air Quality Specialist I position have been completed and we hope to have someone start around November 1, 2018. Spokane and Spokane Valley Fire Departments formed a Community Risk Reduction (CRR) Coalition whose purpose is through a multidisciplinary approach, review, identify and

prioritize risks in the Spokane community and provide direction for potential programming to improve public safety. The CRR is taking a more in depth look at illegal outdoor burning and invited our agency to participate. November 6th Julie will be presenting information on the Woodstove Change Out Grant Program at the City of Spokane Valley City Council.

ACTION ITEMS:

3. Consent Agenda

- a. Approval of the September 13, 2018 Board Minutes
- b. Approval of Vouchers for September, 2018, numbered 10910 thru 10926 and 10928 thru 10937 with claims totaling \$32,221.44 and payroll numbered 10908, 10909 and 10927 and EFTs totaling \$152,950.03 – for a Grand Total of \$185,171.47

Rod Higgins moved to approve the consent agenda as presented and Kevin Freeman seconded it. Motion passed unanimously.

4. Resolution No. 18-13 – Authorizing the Director of SRCAA to Enter into an Agreement with the Rockford Fire Department for Reimbursing the Department for Responding to and Suppressing Unlawful Outdoor Burning

Kevin Freeman moved to approve Resolution No. 18-13 as presented and Rod Higgins seconded it. Motion passed unanimously.

NON-ACTION ITEMS:

5. Executive Session (Purpose will be announced if session is needed.) None needed.

6. Activity Reports:

a. **Public Information/Education Update – Lisa Woodard** - There were overviews of the community events/school programs/presentation; summer air quality (ground-level ozone and wildfire season); print/online materials/media; social media; public participation for rulemaking; asbestos; ongoing/special projects (wood stove change-out grant, 2019 calendar, 50th anniversary and air monitoring program video); and upcoming events. Stephanie gave an overview of the website during the wildfire season.

b. **Compliance Activity – Lori Rodriguez** – A quick overview of the dust, outdoor burning and odor complaints was given.

c. **Permitting Activity – April Westby** - An overview of the permitting activity was given. One NOC to note is the proposed lumber drying facility at the new Katerra facility which is going to be the first of its kind west of the Mississippi and it will be a continuous kiln to dry the lumber. The IT section was busy keeping the website up during the busy wildfire season.

d. **Air Monitoring Activity – Mark Rowe** – An overview of the July and August air quality index was given. July had 14 days in Moderate for ozone and the maximum AQI was 87 (max 8-hour average = 0.066 ppm) for ozone on the 17th. Of those days, nine were in the AQI – Moderate category for PM_{2.5} and one for PM₁₀. August had one Very Unhealthy day for PM_{2.5}, five Unhealthy,

seven were in the Unhealthy for Sensitive Groups category, and 13 Moderate days in the Moderate category. Of those days, four were in the Unhealthy for Sensitive Groups category for ozone and two for PM₁₀; and eight were in the moderate category for ozone and 14 for PM₁₀. The highest AQI value in August was 257 for PM_{2.5} on the 19th. All of the values over the AQI threshold for Unhealthy for Sensitive Groups also exceed the federal standards. There were many days above that for all three pollutants. The highest ozone concentration for July was .066 ppm eight hour average on the 17th at Green Bluff. The highest ozone for August was 0.080 ppm eight hour average (AQI = 133) on the 16th. Some discussion ensued on the ozone.

e. Rule/SIP Update – Margee Chambers – The agency has moved forward with rule making for the Notice of Construction (NOC) program. SRCAA is proposing revisions to the fee structure and that means revisions to both Article X and the Consolidated Fee Schedule. It is in the public comment period that started October 1 and ends November 1 with a public hearing at the November 1st Board of Directors meeting. This rule making will also make Article X revisions related to the Public Records Act so that SRCAA can comply with 2017 legislation.

e. Financial Status Report – Julie Oliver – In the board packets are the end of August budget positions and the treasurer’s report. Some discussion ensued on the training for Michelle Zernick the new Finance and Human Resources Section Manager.

7. Public Forum – There were no public comments.

8. Board Concerns – Will there be a quorum for the November meeting? There will be a quorum.

9. Next Board Meeting – 9:30 a.m., Thursday November 1, 2018, Spokane Regional Clean Air Agency Office at 3104 E. Augusta Ave.

10. Adjournment – The board meeting was adjourned at 10:47 a.m.

COMMISSIONER AL FRENCH, CHAIR

JULIE OLIVER, EXECUTIVE DIRECTOR