



1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

SPOKANE REGIONAL CLEAN AIR AGENCY BOARD MEETING MINUTES

October 6, 2022 9:30 a.m.
Spokane Clean Air in Person and Remotely

BOARD MEMBERS:

Al French, County Commissioner (Chair) (Absent)
Jim Simon, City of Spokane Representative
Tom Brattebo, Member at Large
Kevin Freeman, Mayor of Millwood, Small
Cities & Towns Representative (VC)
Rod Higgins, City of Spokane Valley (Remote)

STAFF MEMBERS:

Scott Windsor, Executive Director
April Westby, PE, Supervisory Engineer
Lisa Woodard, Communication/Outreach Sect. Mgr.
Mark Rowe, Monitoring Section Manager
Margee Chambers, Rule Writer/SIP Planner (Remote)
Mary Kataoka, Administrative Assistant

OTHERS PRESENT:

Michelle Fossum, Legal Counsel (Remote)
Ron Edgar, Advisory Council Member

PUBLIC PRESENT:

WORK SESSION: 9:30 a.m.

1. Staff Recognition – Scott Windsor recognized Russ Neumiller and Brandy Dickinson for their 15 years of service with the Agency.
2. Marijuana Advisory Committee Recap – Al French, Rod Higgins – This item was tabled until the work session in November meeting.

BOARD MEETING: 9:35 a.m.

1. **Advisory Council Report** – Ron stated that the Advisory Council received the Executive Director’s report and updates. There was discussion regarding “The improving of air quality in overburdened communities”. Received an update from the Marijuana Advisory Committee and there was no recommendation from the Council.
2. **Executive Director’s Report** – Participated in the August NACAA permitting and NSR meeting. Our PNA grant for dust control has been completed for the season. Overall, Spokane County Public Works felt the project went well and would like to co-operate in future grant cycles. Wildfire Smoke Partners (local Spokane agencies) met

monthly during fire season and concluded their last meeting in September. The Agency conducted a Marijuana program listening session involving the Marijuana Advisory Committee 2.0. The Agency met or exceeded the EPA's audit of the State Review Framework metrics for our compliance and enforcement programs. The Director attended the Spokane Environmental Learning Center initial planning and discussions. Spokane County's burn restrictions continue from July 22, 2022. This applies throughout the county. The Agency by-laws are needing update, we will provide suggested updated by-laws at November Board meeting. During the last wildfire smoke event, Agency server was overwhelmed by demand. This has since been addressed. The Executive Director annual review is upcoming if desired. Our by-laws stipulate every two years. Two positions on the Advisory Council have their terms end this year. One representing Air Pollution Control, one representing Fire Agencies. At the September WAQMG meeting, several items in common were discussed for future action. These include Inflation Reduction Act impacts and opportunities, Customer Service Surveys and Social Media efforts.

3. Public Comment – There were no public comments.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

4. Consent Agenda – Action Item:

- a. Approval of the August 4, 2022 Board Minutes
- b. Approval of Vouchers for August, 2022, numbered 12849 thru 12861, 12864 thru 12880 and 12882 thru 12893 with Claims totaling \$64,581.58 and Payroll numbered 12862, 12863 and 12881 and EFTs totaling \$185,696.63 – for a Grand Total of \$250,278.21
- c. Approval of Vouchers for September, 2022, numbered 12896 thru 12914 and 12916 thru 12926 with Claims totaling \$76,228.49 and Payroll numbered 12894, 12895 and 12915 and EFTs totaling \$206,809.62 – for a Grand Total of \$283,038.11

Rod Higgins moved to approve the Consent Agenda as presented and Tom Brattebo seconded it. Motion passed unanimously.

5. Executive Session(s) – There was no executive session.

PUBLIC HEARING ITEMS #6 & 7:

Mayor Freeman opened the public hearing at 9:45 a.m.

6. Resolution No. 22-10 – Adopting Fee Adjustments in the Consolidated Fee Schedule, Sections 10.06(B) and (C), 10.07, 10.08, and 10.13 – Margee Chambers (15 mins.)

Margee gave a brief overview of the Consolidated Fee Schedule for the annual registration fee, AOP annual registration fee, NOC and PSP permits, miscellaneous fees, and outdoor burning fees.

There were no public comments. Mayor Freeman closed the public hearing at 9:48 a.m.

Tom Brattebo moved to approve Resolution No. 22-10 as presented and Jim Simon seconded it. Mayor Freeman went over the reasons for the fee increases and Rod Higgins agreed. Motion passed unanimously.

NON-ACTION ITEMS:

7. Activity Reports – July and August

- a.** Lisa gave a brief overview of the print/web/social communications; wood stove changeout grant (from Ecology); wildfire smoke season; news media; proposed rulemaking; asbestos and compliance assistance program; prevent nonattainment (PNA) grant community/school outreach; prevent nonattainment (PNA) grant county road dust mitigation; and upcoming community events.
- b.** Scott gave a brief overview of the investigations.
- c.** April gave a brief overview of the permitting activities. NOCs have been steady, inquiries on/from new businesses and working on updating all AOP permits.
- d.** Mark gave a brief overview of the air monitoring activities. There were 12 moderate days in August and the highest AQI for the month was on August 11th at 74 for ozone. PM_{2.5} was the highest on August 19th at Augusta and PM₁₀ was the highest on August 31st from the wind. Discussion ensued about ozone.

8. Board Concerns – Mayor Freeman stated that he would like to stay with the biennially review which is in the By-Laws regarding the Executive Director’s review. Michelle Fossum, legal counsel, stated that the contract should be checked as well to make sure we are in compliance with both the By-Laws and the Contract before a final decision is made. Mayor Freeman stated that the board would leave the decision of whether or not an executive director’s review is needed either by Contract or Statute to Michelle Fossum, legal counsel. There will be a quorum for the November 3, 2022, board meeting.

Next Board Meeting – 9:30 a.m., Thursday, November 3, 2022.

9. Adjournment – The board meeting was adjourned at 10:08 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR