

# Spokane Regional Clean Air Agency

## Advisory Council Minutes

May 27, 2021

### **Members Present:**

Ron Edgar, Chemistry  
Brent Downey, Industry  
Tony Masiello, Member at Large  
John Dietzman, Environmental  
Jackie Etter, Agriculture

### **Staff Present:**

Scott Windsor, Executive Director  
Amber Ellis, Administrative Assistant  
Margee Chambers, SIP Planner/Rule Writer  
Lisa Woodard, Communications/Outreach  
Manager

The meeting was called to order at 8:00 a.m.

#### **1. Introductions**

Advisory Council members and staff introduced themselves.

#### **2. Approval of April 22, 2021**

Motion to accept the April 22, 2021 minutes by Ron, John seconded. Minutes approved.

#### **3. Follow-up to March SRCAA Board of Directors Meetings –Scott**

The Executive Director and Staff continue to participate in weekly project management meetings concerning the Enduris Building improvements. The contractor continues to be on schedule to be done by Memorial Day. Staff continues to work with Rhizome Collaborative for website improvements. The new website will go live the first week in May. The Agency has now completed all resolutions concerning our relocation to our new offices. All necessary improvements to the new building have been approved. The Executive Director has continued with modified conditions for working at the office and at home. Inspections are proceeding slowly with virtual inspections. We are seeing a reduction in violations of illegal burning so far this year. Education and outreach are a priority. Staff with legal counsel assistance successfully mediated an outstanding NOV avoiding trial. The Executive Director participated in the April National Association of Clean Air Agency's (NACAA) Criteria Pollutants meeting via Zoom. Staff participated in the season's first wildfire smoke coordination meeting with local and regional partners.

Discussions continue for potential sale of current offices on Augusta. We have had staff from the interested party inspecting for estimates concerning remodeling for their needs. The Agency has received a letter from the Department of Ecology (DOE) stressing their commitment to environmental justice and support for Tribal sovereigns within the state. The Agency needs to begin the three-year review for alternatives to burning per WAC 173-425-050. This affects and determines our Restricted Burn Area.

4. **Website Review – Lisa Woodard**

Lisa gave an overview of the new agency website. Discussion ensued

5. **2022 Draft Budget**

A draft version of the 2022 FY Budget was presented. Discussion ensued.

6. **Full Cost Recovery discussion**

Discussion of our current programs, the cost to run these programs, and whether they are full cost recovery.

7. **Advisory Council Comments/Concerns and Next Month’s Meeting**

Update on the Phillips 66 fuel conversion plant in the San Francisco area. Ron will attend the June 10, 2021 Board meeting for the Advisory Council.

Next month’s meeting will be on June 24, 2021. The Zoom link will be sent out with the email a week before the meeting.

**The meeting adjourned at 8:51 a.m.**

The next Advisory Council Meeting is scheduled June 24, 2021 via Zoom.

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Advisory Council Member

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Scott Windsor, Executive Director