



**SPOKANE REGIONAL CLEAN AIR AGENCY
SPECIAL BOARD MEETING MINUTES**

**March 12, 2020 10:30 a.m.
201 W. North River Dr., Suite 460
Spokane, WA 99201**

BOARD MEMBERS:

Al French, Commissioner (Chair)
Kris Becker, City of Spokane (Absent)
Tom Brattebo, Member at Large
Kevin Freeman, Mayor of Millwood, Small
Cities & Towns Representative (VC)
Rod Higgins, City of Spokane Valley
Karen Corkins, Alternate for Commissioner French

STAFF MEMBERS PRESENT:

Julie Oliver, Executive Director

OTHERS PRESENT:

Michelle Fossum, Legal Counsel

SPECIAL BOARD MEETING: 10:39 a.m.

1. Open the Special Meeting

Commissioner French called the special meeting to order at 10:39 a.m. and identified those present.

2. Transition & Recruitment of the Executive Director Position

The Board discussed conducting the recruitment and hiring process using a recruitment firm or using agency staff.

3. Executive Session (Purpose will be announced if needed)

- a. RCW 42.30.110(1)(g) Evaluating Qualifications or Performance of a Public Employee – The Board members, Julie Oliver, and Michelle Fossum (Legal Counsel) went into executive session to discuss the qualifications or performance of a public employee in the context of the recruitment and hiring process at 10:50 a.m. for 10 minutes. No action was taken.

4. Transition & Recruitment of the Executive Director Position

The Board resumed discussion on the transition and recruitment of the Executive Director Position. Kevin Freeman moved to solicit a proposal from the recruitment firm Prothman to assist with the recruitment and hiring process, have the proposal delivered to Julie Oliver, and then have Julie schedule a special meeting to be held telephonically to review the proposal. Rod Higgins seconded the motion. Discussion ensued. Motion passed unanimously.

5. Close Special Meeting

The meeting was closed at 11:20 a.m.

COMMISSIONER AL FRENCH, CHAIR

JULIE OLIVER, EXECUTIVE DIRECTOR