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SpokaneCleanAir.org

SPOKANE REGIONAL CLEAN AIR AGENCY BOARD MEETING MINUTES

June 10, 2021 9:30 a.m.
Spokane Clean Air Tele-Conference

BOARD MEMBERS:

Al French, County Commissioner (Chair)
Jim Simon, City of Spokane Representative
Tom Brattebo, Member at Large
Kevin Freeman, Mayor of Millwood, Small
Cities & Towns Representative (VC)
Rod Higgins, City of Spokane Valley

STAFF MEMBERS PRESENT:

Scott Windsor, Executive Director
Michelle Zernick, Finance & HR Section Mgr.
Lisa Woodard, Communication/Outreach Sect. Mgr.
Lori Rodriguez, Compliance Section Manager

OTHERS PRESENT:

Michelle Fossum, Legal Counsel

WORK SESSION: There was no work session.

BOARD MEETING: 9:30 a.m.

- 1. Advisory Council Report** – There was no advisory council report.
- 2. Executive Director’s Report** – Scott and staff wrapped up weekly project management meetings concerning the Enduris Building improvements. The office was moved to the new facility on June 3rd. The new website went live the first week in May. Initial feedback has been very positive, and Scott encouraged everyone to explore it. Scott has continued with modified conditions for working at the office and at home. We are waiting for the SRHD to issue their guidelines to comply with L&I policy. Scott participated in the May, Washington Air Quality Managers Group (WAQMG) meeting via Zoom. He also participated in the WAQA/AQI meeting with the State DOH. Lisa and staff have participated in the region’s wildfire smoke coordination meeting with local and regional partners. The Volunteers of America has decided to purchase the Augusta property. Upon advice from Counsel, we have had engaged an attorney for handling the sale. The agreed upon sales price is \$563,000. The agency has begun the three-year review for alternatives to burning per WAC 173-425-050. Staff is analyzing both the NOC and Marijuana programs for reduced reliance on local assessments.

Discussion ensued by the Board, Scott and Michelle Zernick as to what the net proceeds will be for the agency from the sale of the property at 3104 E. Augusta, what recommendations does SRCAA have for replenishing funds that have been affected by appropriating funds from the move. Also, the SRCAA phone system has crashed since the move and SRCAA is trying to find a resolution and will bring that to the Board at the July board meeting. Discussion ensued on the phone system.

3. Consent Agenda – Action Item:

- a. Approval of the May, 2021 Board Minutes
- b. Approval of Vouchers for May, 2021, numbered 12307 thru 12313 and 12316 thru 12330 with Claims totaling \$17,531.21 and Payroll numbered 12314, 12315 and 12331 and EFTs totaling \$193,962.70 – for a Grand Total of \$211,493.91

Kevin Freeman moved to approve the Consent Agenda as presented and Rod Higgins seconded it. Motion passed unanimously.

PUBLIC HEARING ITEM NO. 4:

- 4. Resolution No. 21-18** – Adopting the Fiscal Year 2022 Budget for Spokane Regional Clean Air Agency for all Funds and Programs – Michelle gave a brief overview of the 2022 budget.

There were no public comments. Rod Higgins moved to approve Resolution 21-18 as presented and Tom Brattebo seconded it. Motion passed unanimously.

- 5. Resolution No. 21-19** – Approving an Addendum to the Lease Agreement Between Enduris Washington and SRCAA and Authorizing SRCAA’s Executive Director to Sign the Addendum to the Lease Agreement – Michelle gave a brief overview of the Addendum to the Lease Agreement.

Kevin Freeman moved to approve Resolution 21-19 as presented and Rod Higgins seconded it. Motion passed unanimously.

- 6. Executive Session(s)** – There was no executive session.

- 7. Activity Reports:** April – Scott gave a brief overview of the activity report.

- 8. Public Forum** – There is no Public Forum.

- 9. Board Concerns** – There will be a quorum for the July 1st meeting. Discussion ensued with the Board and Michelle Fossum as to whether there would be an in-person Board Meeting on July 1, 2021. This would depend on Governor Inslee’s decision and if the audio-visual system is installed and working by June 30th.

Next Board Meeting – 9:30 a.m., Thursday, July 1, 2021.

- 10. Adjournment** – The board meeting was adjourned at 10:00 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR