



Board Meeting Minutes

SRCAA Monthly Board of Directors Meeting

Spokane Clean Air In-Person and Remote

1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

June 6, 2024 9:30 a.m.

BOARD MEETING ATTENDEES: 9:29am

Al French, County Commissioner, Chair
April Westby, PE, Supervisory Engineer
Chris Grover, Mayor of Cheney, Small Cities & Towns Representative
Jim Simon, City of Spokane Representative, Vice Chair
Lori Rodriguez, Compliance Manager
Margee Chambers, Air Resource Specialist (ZOOM)
Mark Rowe, Monitoring Section Manager
Michelle Fossum, Legal Counsel
Michelle Zernick, Finance & HR Manager
Rod Higgins, City of Spokane Valley
Ron Edgar, Advisory Council, Chemistry
Scott Windsor, Executive Director
Tom Brattebo, Member at Large
Viktoria Lyfar, County Commissioner Assistant (ZOOM)

WORK SESSION: FY25 Budget - Michelle Zernick 9:30 - 9:32am

BOARD MEETING:

1. Advisory Council Report – Ron Edgar gave an overview of the advisory council meeting. A Large amount of time was spent discussing the FY25 budget. No objections were made by the Council.
2. Executive Director’s Report for May – Scott Windsor gave an overview of the Executive Director’s Report. Discussion ensued.
3. Public Comment – There were no public comments.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

4. Consent Agenda – Action Item:
 - a. Approval of the May 2, 2023, Board Minutes
 - b. Approval of Vouchers for May 2024, numbered 13604-13621, 13624-13637 and 13639-13644 with Claims totaling \$63,531.09 and Payroll numbered 13622, 13623 and 13638 with EFTs totaling \$194,446.12 – for a Grand Total of \$257,977.21

Rod Higgins moved to approve the Consent Agenda as presented and Chris Grover seconded it. Motion passed unanimously.

5. Executive Session(s): Discussion of the timeline for the job posting of the Executive Director’s position.

PUBLIC HEARING ITEMS:

6. Resolution 24-07 – A Resolution Adopting The Fiscal Year 2025 Budget For Spokane Regional Clean Air Agency For All Funds And Programs

There were no public comments. Tom Brattebo moved to approve Resolution No. 24-07 as presented and Chris Grover seconded it.

7. Resolution 24-08 – A Resolution Authorizing the Use Of General Funds (001) Not To Exceed \$110,000 To Balance The Asbestos Program (032)

There were no public comments. Rod Higgins moved to approve Resolution No. 24-08 as presented and Jim Simon seconded it.

8. Resolution 24-09 – A Proposed Amendment To Resolution 24-02 Interlocal With Spokane County Wildfire Clean Up, Extending The Timeline

There were no public comments. Chris Grover moved to approve Resolution No. 24-09 as presented and Rod Higgins seconded it.

NON-ACTION ITEMS:

6. Activity Reports – April

- a. Lisa was absent. Per Michelle Z., Lisa requested to give an overview of April and May at the July Board meeting.
- b. Lori gave an overview for April. Discussion ensued.
- c. April gave an overview for April. New engineer has been in the office and out in the field training. Discussion ensued.
- d. Mark gave an overview for April.
- e. Michelle gave an overview for April. June is the month is the 2.5% increase in rent. Enduris is getting some estimates for a fence to keep the fleet safe from vandalism and rodents. The communication and outreach new hire will be starting July first. The state audit for 2022 and 2023 will begin between July and October. Discussion ensued regarding the upcoming wildfire extension timeline press release.

7. There were no board concerns or questions.

8. Next Board Meeting – There will be a quorum for the next board meeting at 9:30 a.m., Thursday, July 11, 2024.

9. Adjournment – The board meeting was adjourned at 10:15 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR