



Board Meeting Minutes

SRCAA Monthly Board of Directors Meeting

Spokane Clean Air In-Person and Remote

1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

July 11, 2024 9:30 a.m.

BOARD MEETING ATTENDEES: 9:30am

Al French, County Commissioner, Chair
April Westby, PE, Supervisory Engineer
Derek Aubrey, Compliance Lead
Jessica Davis court, EIT
Jim Simon, City of Spokane Representative, Vice Chair
Kyle L. Audience Member (ZOOM)
Lisa Woodard, Communications Outreach Manager
Margee Chambers, Air Resource Specialist (ZOOM)
Mark Rowe, Monitoring Section Manager
Michelle Fossum, Legal Counsel
Michelle Zernick, Finance & HR Manager
Rod Higgins, City of Spokane Valley
Ron Edgar, Advisory Council, Chemistry
Scott Windsor, Executive Director
Tom Brattebo, Member at Large

WORK SESSION: There was no work session.

BOARD MEETING:

1. Advisory Council Report – Ron Edgar gave an overview of the advisory council meeting.
2. Executive Director’s Report for June – Scott Windsor gave an overview of the Executive Director’s Report. Discussion ensued.
3. Public Comment – There were no public comments.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

4. Consent Agenda – Action Item:
 - a. Approval of the June 6, 2023, Board Minutes
 - b. Approval of Vouchers for June 2024, numbered 13645-13650, 13653-13666 and 13668-13671 with Claims totaling \$277,627.97 and Payroll numbered 13651, 13652 and 13667 with EFTs totaling \$188,563.11 – for a Grand Total of \$466,191.08

Rod Higgins moved to approve the Consent Agenda as presented and Tom Brattebo seconded it. Motion passed unanimously.

5. Executive Session(s): 10:07 – 10:17am
RCW 42 30 110 1(i) - Litigation or potential litigation [inaudible].

PUBLIC HEARING ITEMS: There were no public hearing items.

NON-ACTION ITEMS:

6. Activity Reports – May
 - a. Lisa gave an overview for May and June. Training a new education/outreach assistant.
 - b. Lori was absent. Derek gave an overview for May. Lori is working on a settlement agreement for those homeowners that have not cleaned up from the wildfires.
 - c. April gave an overview for May. New engineer has been in the office and out in the field training. Discussion ensued.
 - d. Mark gave an overview for May.
 - e. Michelle gave an overview of financials and HR. Work has been busy as there is a second new hire. Working on the job opening for the executive director. Lori Rodriguez has put in her retirement date for the end of October. FEMA has not signed off yet, been they have told us that we are approved to receive approximately \$70,000 to re-coop lost revenue from NOIs caused by the wildfires.
7. There were no board concerns or questions.
8. Next Board Meeting – There will be a quorum for the next board meeting at 9:30 a.m., Thursday, August 1, 2024.
9. Adjournment – The board meeting was adjourned at 10:17 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR