

**SPOKANE REGIONAL CLEAN AIR AGENCY
BOARD MEETING MINUTES**

**July 12, 2018 9:30 a.m.
Spokane Clean Air's Conference Room
at 3104 E. Augusta Ave.**

BOARD MEMBERS:

Al French, Commissioner (Chair)
Ben Stuckart, City of Spokane
Tom Brattebo, Member at Large (VC)
Kevin Freeman, Mayor of Millwood,
Small Cities & Towns
Rod Higgins, Mayor, City of Spokane Valley

STAFF MEMBERS PRESENT:

Julie Oliver, Executive Director
Amy Fanning, Finance & Human Resources Sect. Mgr.
Lisa Woodard, Communication/Outreach Sect. Mgr.
April Westby, PE, Supervisory Engineer
Lori Rodriguez, Compliance Section Manager
Margee Chambers, Rule Writer/SIP Planner
Mike McKay, Air Quality Technician
Stephanie May, Public Information Specialist
Mary Kataoka, Administrative Assistant

OTHERS PRESENT:

Michelle Fossum, Legal Counsel
Ron Edgar, Advisory Council Member

WORK SESSION: 9:31 a.m.

1. Woodstove Change Out Grant Program

Lisa Woodard gave an overview of the Woodstove Change-Out Program. The overview included background, wood smoke, PM_{2.5}, air toxics, top eight sources of PM_{2.5} in Spokane County (2014 state emissions inventory estimates), ways we manage emissions from wood heating, why change-outs are a good idea, past funding partners, who is eligible for the program, basic program steps, program results and June 2018 – June 2019 funding. Some discussion ensued.

2. Air Monitoring Education Video – Postponed to the August board meeting.

BOARD MEETING: 9:55 a.m.

1. Advisory Council Report – Ron Edgar

Ron stated that the Advisory Council reviewed the budget that the Board approved. No significant comments and the Council thought it looked good.

2. Executive Director's Report – Julie

An agency employee hit a parked car while driving an agency vehicle. Both vehicles were damaged but there were no injuries. An insurance claim has been submitted. The power surges associated with the storm on June 22nd damaged one of the HVAC systems. Depending on the total cost of repairs, an insurance claim may be filed. Every two years the Title V/Air Operating Permit program goes through financial and performance audits at the state level. EPA also conducts periodic reviews and the last EPA review was 12 years ago. EPA is planning to conduct the onsite portion of the review in August. There was a 288 square foot patch of asphalt in the parking lot was replaced and sealed. EPA started the next review of the NAAQS for ozone; and EPA will issue the final decision on its review by October of 2020.

ACTION ITEMS:

3. Consent Agenda

- a. Approval of the June, 2018 Board Minutes
- b. Approval of Vouchers for June, 2018, numbered 10743 thru 10821 with claims totaling \$58,038.11 and payroll EFTs totaling \$155,076.35 – for a Grand Total of \$213,114.46

Kevin Freeman moved to approve the consent agenda as presented and Rod Higgins seconded it. Motion passed unanimously.

NON-ACTION ITEMS:

Commissioner French suggested doing the activity reports and the public forum before the executive session since there were no people from the public present and staff could then move on to their work day. The Board agreed.

5. Activity Reports:

a. Public Information/Education Update – Lisa Woodard

An overview of the June activity was given. June's update included community events, school programs and presentations; online, print materials; asbestos; outdoor burning and wildfires; compliance assistance program; summer ozone season; special projects; and upcoming events. Some discussion ensued.

b. Compliance Activity – Lori Rodriguez

Outdoor burning has dropped in May compared to April. There were six odor complaints and half of those were marijuana. Three large asbestos projects are underway. A fair amount of time being spent by some staff on implementation of the marijuana registration program. Some discussion ensued.

c. Permitting Activity – April Westby

An overview of permits and applications received was given. There have been a lot of permits and applications submitted for the month of June. Staff are busy with AOPs and will be busy with EPA when they come to town to do their audit.

d. Air Monitoring Activity – Mike McKay

A brief summary of the May air quality was given. PM₁₀, PM_{2.5} and ozone. There were 28 good days for ozone and 3 moderate days. Some discussion ensued.

e. Financial Status Report – Amy Fanning

A brief overview of the ending fund balances through May 31st were given and the true ending balances will come after July 20th once the year is closed out and reconciled. The Marijuana revenue totals received are \$39,700 out of \$149,000 sent out.

6. Public Forum – There were no public comments.

4. Executive Session For RCW 42.30.110(1)(i) - Discuss Enforcement Actions and Pending/Potential Litigation

The Board of Directors, Julie Oliver, executive director and Michelle Fossum, legal counsel, entered into the executive session at 10:20 a.m. and to reconvene at 10:30 a.m. At 10:30 a.m., Kevin Freeman announced that the executive session would go for an extra five minutes. The Board reconvened from the executive session at 10:35 a.m. with no action being taken as a result of the executive session.

7. Board Concerns – Will there be a quorum for the August meeting? There will be four out of the five board members present for the August board meeting.

8. Next Board Meeting – 9:30 a.m., Thursday August 2, 2018, Spokane Regional Clean Air Agency Office at 3104 E. Augusta Ave.

9. Adjournment – The board meeting was adjourned at 10:37 a.m.

COMMISSIONER AL FRENCH, CHAIR

JULIE OLIVER, EXECUTIVE DIRECTOR