



1610 S. Technology Blvd., Suite 101
Spokane, WA 99224

SpokaneCleanAir.org

SPOKANE REGIONAL CLEAN AIR AGENCY BOARD MEETING MINUTES

December 2, 2021 9:30 a.m.
Spokane Clean Air Tele-Conference

BOARD MEMBERS:

Al French, County Commissioner (Chair)
Jim Simon, City of Spokane Representative
Tom Brattebo, Member at Large (Absent)
Kevin Freeman, Mayor of Millwood, Small
Cities & Towns Representative (VC)
Rod Higgins, City of Spokane Valley

STAFF MEMBERS PRESENT:

Scott Windsor, Executive Director
Michelle Zernick, Finance & HR Section Mgr.

OTHERS PRESENT:

Michelle Fossum, Legal Counsel

WORK SESSION: There was no work session.

BOARD MEETING: 9:30 a.m.

1. **Advisory Council Report** – There was no report.
2. **Executive Director’s Report** – Staff put together two proposals for the PNA Grant to the Department of Ecology and both proposals were accepted. SRCAA was awarded a \$208,000 grant for a dust mitigation project and a community engagement citizen science project. The Board position for the City of Spokane is beginning a new term in 2022. It is the Mayor of Spokane’s decision and we have not heard anything back. The office continues to operate in accordance with the Governor’s and SRHD’s Covid-19 guidelines. The Board needs to decide on the meeting schedule for 2022. AOP billing went out on November 1st. The Advisory Council has three openings for 2022. We have received interest for all three positions. Billing for registered sources is being finalized and updated in our new database. The Agency’s annual calendar is being finalized and printed for distribution. The Executive Director participated in numerous regional and local meetings online.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

3. **Consent Agenda – Action Item:**
 - a. Approval of the November 4, 2021 Board Minutes

- b.** Approval of Vouchers for November 2021, numbered 12553 thru 12556, 12559 thru 12569 and 12571 thru 12580 with Claims totaling \$36,185.77 and Payroll numbered 12557, 12558 and 12570 and EFTs totaling \$213,918.58 – for a Grand Total of \$250,104.35

Rod Higgins moved to approve the Consent Agenda as presented and Jim Simon seconded it. Motion passed unanimously.

4. Scheduling 2022 Meetings – The Board accepted the schedule for the first Thursday of each month for the SRCAA board meetings.

5. Resolution No. 21-24 – Establishing Juneteenth as a paid holiday for SRCAA employees.

Rod Higgins moved to approve Resolution No. 21-24 as presented and Kevin Freeman seconded it. Motion passed unanimously.

6. Resolution No. 21-25 – Appropriating retirement reserve funds for the retirement payout of the IT Technician and the parting Public Information Specialist.

There were no public comments. Kevin Freeman moved to approve Resolution No. 21-25 as presented and Rod Higgins seconded it. Motion passed unanimously.

7. Executive Session(s) – There was no executive session.

8. Activity Reports – October – The Board will look at the board packet for this report. October was a good air quality month and staff have been getting caught up on inspections and Initial Compliance Inspections for new businesses.

9. Public Forum – There were no public forum speakers.

10. Board Concerns – There will be a quorum for the January 6, 2022, board meeting.
Next Board Meeting – 9:30 a.m., Thursday, January 6, 2022.

11. Adjournment – The board meeting was adjourned at 9:45 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR