



1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

SPOKANE REGIONAL CLEAN AIR AGENCY BOARD MEETING MINUTES

December 7, 2023 9:30 a.m.
Spokane Clean Air in Person and Remotely

BOARD MEMBERS:

Al French, County Commissioner, Chair (Absent)
Jim Simon, City of Spokane
Representative, Vice Chair (Absent)
Rod Higgins, City of Spokane Valley
Tom Brattebo, Member at Large (Absent)
Kevin Freeman, Mayor of Millwood, Small
Cities & Towns Representative

STAFF MEMBERS:

Scott Windsor, Executive Director
April Westby, PE, Supervisory Engineer
Lori Rodriguez, Compliance Manager
Michelle Zernick, Finance & HR Manager
Mark Rowe, Monitoring Section Manager
Lisa Woodard, Communications/Outreach
Manager
Calie Maki, Administrative Assistant

OTHERS PRESENT:

Michelle Fossum, Legal Counsel
Viktoria Lyfar, County Commissioner Assistant
Ron Edgar, Advisory Council

PUBLIC PRESENT:

Terri Cooper, Mayor of Medical Lake

WORK SESSION: 9:32am

1. Roll call for attending Board Members.
2. Lori Rodriguez and Scott Windsor discussed wildfire response and improvements. That included recommendations like: quickly assessable criteria, protocols at state or local levels, authority to enact protocols or be able to defer to the state, immediate funding available for recovery response and insurance reforms. Discussion ensued.
3. Terry Cooper, Mayor of Medical Lake discussed funding for wildfire debris management related to immediate hazard burned trees. Discussion ensued.
4. Scott Windsor recognized Kevin Freeman for his time served on the SRCAA Board for the last eight years.

BOARD MEETING:

1. Advisory Council Report – Ron Edgar gave a brief overview of the Advisory meeting. The advisory council went over the months of November and December, which included the overburdened community plan and where the wildfire status was.
2. Executive Director's Report for November – The EPA Region 10 Air Directors meeting was held in Seattle on November 6 and 7. I attended in person. Topics included smoke management, Low-cost sensors, regional haze and NAAQS. Two nominations were received for the Small Towns and Cities representative on the Board of Directors. Ballots were mailed out and we

received 7 ballots. Mayor Chris Grover of the City of Cheney was elected and will begin his term 1/1/2024. The Department of Ecology held two open houses here in Spokane on Nov. 8th and 9th. The first was at the Central Library in Spokane, and the second at the Hive on East Sprague. These concerned the Overburdened community's initiative contained in the state CCA. One Advisory Council position expires at the end of the year. The position, Member at Large was advertised as being open in the Spokesman Review and our website. A total of one letter was received expressing interest. Mr. Tony Masiello, our current Member at Large, has indicated a willingness to serve another term. Mr. Masiello has been and will be a valuable member of the AC. As of 11/21/2023, the Agency has issued over 194 NOI's representing 249 structures associated with the area wildfires. The current rate of positive testing is running around 23%. Once NOI's have been issued, the materials may be disposed of at a local facility. The term for Board membership for the City of Spokane Valley is up at the end of the year. Spokane Valley will appoint a Board member after the start of the New Year.

3. Public Comment – There were no public comments.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

4. Consent Agenda – Action Item:
 - a. Approval of the November 2, 2023, Board Minutes
 - b. Approval of Vouchers for November, 2023, numbered 13398 thru 13418, and 13420 thru 13434 with Claims totaling \$38,356.94 and Payroll numbered 13396, 13397 and 13419 and EFTs totaling \$184,940.24 – for a Grand Total of \$223,297.18

Rod Higgins moved to approve the Consent Agenda as presented and Viktoria Lyfar seconded it. Motion passed unanimously.

5. Resolution 23-13 – In The Matter Of Appointing A Member To The SRCAA Advisory Council.

There were no public comments. Rod Higgins moved to approve Resolution No. 23-13 as presented and Viktoria Lyfar seconded it. Motion passed unanimously.

6. A directive for a \$40,000 Resolution for Funding Wildfire Debris Management (Audio at 1:04mins).

There were no public comments. Rod Higgins moved to approve a directive for a \$40,000 Resolution for Funding Wildfire Debris Management as presented and Viktoria Lyfar seconded it. Motion passed unanimously.

7. Executive Session(s): Start 10:40am
 - a. RCW 42.30.110(1)(g) – Executive Director's Performance Evaluation – Michelle Fossum, Legal Counsel (5 mins.) End 10:48am

PUBLIC HEARING ITEMS: There were no public hearing items.

NON-ACTION ITEMS:

7. Activity Reports – October
 - a. Lisa gave an overview for September on school/community outreach events, web/social, media, asbestos, outdoor burning, clean air calendar/report, school/library partnerships, wildfire smoke, wood heating season and upcoming events/presentations.
 - b. Lori gave an overview of compliance and wildfire numbers. Discussion ensued.

- c. April gave an overview of the engineering department. The agency received two new NOCs and one PSP application, reviewing test plans and working on bigger permitting projects. Registration is also getting finished up.
- d. Mark gave an overview of the air quality for the month of October. The daily AQI hit mid-moderate. On the 19th at the Broadway monitor station, there were elevated readings caused by smoke from a prescribed burn at Turnbull.
- e. Michelle gave an overview of the budget totals. October was very quiet. Preparing for registration invoicing. AOP billing will be due in the next two weeks.

8. Board Concerns – There were no concerns.

Next Board Meeting – There will be a quorum for the next board meeting at 9:30 a.m., Thursday, January 4, 2024. Rod Higgins will come without a portfolio. Viktoria Lyfar will possibly be there in place of Commissioner Al French.

9. Adjournment – The board meeting was adjourned at 11:07 a.m.

COMMISSIONER AL FRENCH, CHAIR

SCOTT WINDSOR, EXECUTIVE DIRECTOR