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[SpokaneCleanAir.org](http://SpokaneCleanAir.org)

## **SPOKANE REGIONAL CLEAN AIR AGENCY BOARD MEETING MINUTES**

**April 11, 2024 9:30 a.m.**  
**Spokane Clean Air In-Person and Remote**

### **BOARD MEETING ATTENDEES:**

Tom Brattebo, Member at Large  
Margee Chambers, Air Resource Specialist (ZOOM)  
Ron Edgar, Advisory Council, Chemistry  
Michelle Fossum, Legal Counsel  
Al French, County Commissioner, Chair  
Chris Grover, Mayor of Cheney, Small Cities & Towns Representative (ZOOM)  
Rod Higgins, City of Spokane Valley  
Viktoria Lyfar, County Commissioner Assistant  
Mark Otter-Pilot, Mark Rowe Personal AI (ZOOM)  
Lori Rodriguez, Compliance Manager  
Mark Rowe, Monitoring Section Manager  
Jim Simon, City of Spokane Representative, Vice Chair (ZOOM)  
April Westby, PE, Supervisory Engineer  
Scott Windsor, Executive Director  
Lisa Woodard, Communications/Outreach Manager  
Michelle Zernick, Finance & HR Manager

### **WORK SESSION: 9:30-10:54am**

1. Roll call for Board and Staff attendees.
2. FY25 Draft Budget Overview - Michelle Zernick. 9:32-10:13am (recorded by Mark Otter-Pilot)  
Commissioner French requested that SRCAA register for FEMA grants to cover the cost of the asbestos wildfires. Rod Higgins questioned if the Ozone Program funds could be moved to another account since it has been sitting there for years. Discussion ensued.

### **BOARD MEETING:**

2. Advisory Council Report – Ron Edgar gave an overview of the advisory council meeting. Mark and Scott gave an update on the Spokane monitoring network and the municipal waste incinerator versus landfill and the impact. Discussion ensued.
3. Executive Director’s Report for March – Scott Windsor gave an overview of the Executive Director’s Report. Discussion ensued regarding disposal of large animals.
4. Public Comment – There were no public comments.

### **ACTION ITEMS/POTENTIAL ACTION ITEMS:**

5. Consent Agenda – Action Item:
  - a. Approval of the March 7, 2023, Board Minutes
  - b. Approval of Vouchers for March 2024, numbered 13500 - 13511, 13514 - 13525 and 13527 - 13534 with Claims totaling \$49,126.17 and Payroll numbered 13512, 13513 and 13526 with EFTs totaling \$186,560.22 – for a Grand Total of \$235,686.39

Rod Higgins moved to approve the Consent Agenda as presented and Tom Brattebo seconded it. Motion passed unanimously.

9. Executive Session(s): Michelle Fossum, Legal Counsel 10:42-10:55am
  - a. RCW 42.30.110(1)(i) – Potential Litigation or Enforcement and also includes legal risk of proposed agency action
  - b. RCW 42.30.110(1)(g) – Evaluating qualifications/performance of an employee(s).No decisions were made or scheduled to be made.

**PUBLIC HEARING ITEMS:** There were no public hearing items.

**NON-ACTION ITEMS:**

10. Activity Reports – February
  - a. Lisa gave an overview for January & February.
  - b. Lori gave an overview for February. There is an underground landfill fire in Medical Lake that has some concerns. SRCAA, Ecology and EPA are working together on this issue. Discussion ensued.
  - c. April gave an overview for February. There was an uptick in Notice of Construction applications for March, which is normal for this time of year. The new engineer hire starts on May 16<sup>th</sup>.
  - d. Mark gave an overview of the air quality for the month of February.
  - e. Michelle gave an overview for February. Last month of registration payments due.
11. Board Concerns
  - a. There will be no retreat for 2024.
  - b. The April Board Meeting has been extended to April 11, 2024 at 9:30.

Next Board Meeting – There will be a quorum for the next board meeting at 9:30 a.m., Thursday, May 2, 2024.

12. Adjournment – The board meeting was adjourned at 10:54 a.m.

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COMMISSIONER AL FRENCH, CHAIR

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SCOTT WINDSOR, EXECUTIVE DIRECTOR