



NOTICE:

**Changes to the Asbestos
e-NOI System start
Friday, 12/6/19**

Wednesday, December 4, 2019

If you file asbestos Notices of Intent electronically (e-NOIs) with Spokane Clean Air, the current system will be down for *three days, starting this Friday, 12/6, at 3 p.m.*, while we transition to a new database. Once the transition is complete on Monday, 12/9, there will be a new e-NOI form (details about this new form and a link to check it out is provided at the end of this email.)

Instructions for filing and paying for asbestos NOIs while our current system is temporarily down (after 3 p.m. Friday through Sunday):

If you need to file an NOI while our E-NOI system is unavailable, you may temporarily submit a completed form by fax (509-477-6828) or e-mail (asbestos@spokanecleanair.org).

To pay the NOI fee you can use our online "Make a Payment" feature on our website. When completing the payment, select "Other" in the "Payment Type" and include the location address for the NOI being paid. This will allow SRCAA to identify the NOI. Your waiting period will start on the day when both the full payment and the NOI are complete. You will receive an NOI number during SRCAA's next business day. **Please note that once the new e-NOI system is online Monday, we will not accept NOIs filed by fax or e-mail.*

Do you want to familiarize yourself with the new form/system for a couple of days before it goes live?

If you are curious how the new form will work, you have now until 3 p.m. Friday, 12/6, to check it out by setting up a temporary account here. This temporary account will be deleted on Monday, 12/7. If you want to test out the new form, use:

Card number: 4242 4242 4242 4242

Expiration Date: 12/20

CVV: 111

On Monday, 12/9, our new database should be up and running, including the new e-NOI form. You will need to create a new login account moving forward.

Thank you for your patience during this transition period!