



Board Meeting Minutes

SRCAA Monthly Board of Directors Meeting

Spokane Clean Air In-Person and Remote

1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

September 5, 2024 9:30 a.m.

BOARD MEMBER ATTENDEES

Al French, County Commissioner, Chair
Jim Simon, City of Spokane
Representative, Vice Chair (ZOOM)
Rod Higgins, City of Spokane Valley
Tom Brattebo, Member at Large

STAFF MEMBER ATTENDEES

April Westby, Executive Director
Engineer Manager
Michelle Zernick, Finance & HR Manager
Lori Rodriguez, Compliance Manager
Mark Rowe, Monitoring Section Manager
Lisa Woodard, Communications/Outreach
Manager

ABSENT

Chris Grover, Mayor of Cheney, Small
Cities & Towns Representative

OTHER ATTENDEES

Michelle Fossum, Legal Counsel
Viktoria Lyfar, Commissioner Assistant (ZOOM)

CALL TO ORDER AND ROLL CALL 9:30 a.m.

WORK SESSION

1. Michelle Zernick gave an overview of current, pending, and previous grants that SRCAA has received. Discussion ensued.
2. Mark Rowe gave a presentation on the website monitoring map updates. The monitoring map was recently updated to include data from the eleven new sensors installed in our county.

ADVISORY COUNCIL REPORT

There was no Advisory Council meeting held in August due to a lack of quorum.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

1. Consent Agenda
 - a. Approval of the August 1, 2024 Board Minutes
 - b. Approval of the August 7, 2024 Special Board Minutes
 - c. Approval of Vouchers for August 2024, numbered 13715-13731, 13734-13755 and 13757-13763 with Claims totaling \$114,650.22 and Payroll numbered 13732, 13733 and 13756 with EFTs totaling \$204,955.36 – for a Grand Total of \$319,605.58

Rod Higgins moved to approve the Consent Agenda as presented and Tom Brattebo seconded it. The motion passed unanimously.

2. Approval of Employment Contract for Agency Director.

Tom Brattebo moved to approve the Employment Contract as presented and Rod Higgins seconded it. The motion passed unanimously.

PUBLIC HEARING ITEMS

1. Resolution 24-11 – A Resolution (1) Authorizing The Use Of Project Reserve Funds (005) Not To Exceed \$25,564 To Provide Educator Training And Stipends And (2) Entering Into A Professional Service Contract With Sonoma Technology, Inc., For The Implementation Of The Kids Making Sense® Program In Spokane County Schools

There were no public comments. Rod Higgins moved to approve Resolution No. 24-11 as presented and Tom Brattebo seconded it.

2. Resolution 24-12 – A Resolution Authorizing the Use Of Project Reserve Funds (005) Not To Exceed \$10,000 To Provide Website Programming Updates As Needed During FY25

There were no public comments. Tom Brattebo moved to approve Resolution No. 24-12 as presented and Rod Higgins seconded it.

STAFF REPORTS

1. April gave an overview of the Executive Directors report.
2. Lisa gave an overview of the public information and education updates.
3. Lori gave an overview of compliance activities. Discussion ensued.
4. April gave an overview of permitting activities. Discussion ensued.
5. Mark gave an overview of air monitoring data for July 2024.
6. Michelle gave an overview of SRCAA's year-end financials.

BOARD QUESTIONS OR CONCERNS

There will be a quorum for the next board meeting at 9:30 a.m., Thursday, October 3, 2024.

ADJOURNMENT

The board meeting was adjourned at 10:28 a.m.

Commissioner Al French, Chair

April Westby, Executive Director