



Board Meeting Minutes

SRCAA Monthly Board of Directors Meeting

Spokane Clean Air In-Person and Remote

1610 S. Technology Blvd., Suite 101
Spokane, WA 99224
SpokaneCleanAir.org

August 1, 2024 9:30 a.m.

BOARD MEETING ATTENDEES: 9:30am

Al French, County Commissioner, Chair
April Westby, PE, Supervisory Engineer
Jim Simon, City of Spokane Representative, Vice Chair
Lisa Woodard, Communications Outreach Manager
Lori Rodriguez, Compliance Section Manager
Margee Chambers, Air Resource Specialist (ZOOM)
Mark Rowe, Monitoring Section Manager
Michelle Fossum, Legal Counsel
Michelle Zernick, Finance & HR Manager
Rod Higgins, City of Spokane Valley
Ron Edgar, Advisory Council, Chemistry
Scott Windsor, Executive Director
Tom Brattebo, Member at Large
Victoria Lyfar, Assistant of County Commissioner (ZOOM)

WORK SESSION: There was no work session.

BOARD MEETING:

1. Advisory Council Report – Ron Edgar gave an overview of the advisory council meeting. Topics of interest were air curtain incinerators, road paving, and where Waste Energy is and what new standards are in place.
2. Executive Director’s Report for July – Scott Windsor gave an overview of the Executive Director’s Report. The discussion was brought up regarding how FEMA has not yet signed off; but they have told SRCAA that we are approved to receive approximately \$70,000+ to re-coop lost revenue from NOIs caused by the wildfires.
3. Public Comment – There were no public comments.

ACTION ITEMS/POTENTIAL ACTION ITEMS:

4. Consent Agenda – Action Item:
 - a. Approval of the July 11, 2023, Board Minutes
 - b. Approval of Vouchers for July 2024, numbered 13677-13689, and 13699-13714 with Claims totaling \$58,035.49 and Payroll numbered 13675 and 13676 and 13696 with EFTs totaling \$206,774.62 – for a Grand Total of \$264,810.11

Rod Higgins moved to approve the Consent Agenda as presented and Tom Brattebo seconded it. Motion passed unanimously.

5. Executive Session(s): 10:07 – 10:24am

RCW 42 30 110 1(g) – Evaluating the qualifications of applicants for public employment.

RCW 42 30 110 1(i) – Litigation or potential litigation.

(Commissioner Al French arrived at 10:19 am.)

PUBLIC HEARING ITEMS:

Resolution 24-10 – Adopting Consolidated Fee Schedule Increases for Sections: 10.06(B) Annual Registration, 10.06(C) Air Operating Permit Fees, 10.07 Notice of Construction & Portable Source Permit Fees, 10.08 Miscellaneous Fees, 9.09.C & 10.09 Asbestos Fees, and 10.13 Outdoor Burning Fees.

There were no public comments. Rod Higgins moved to approve Resolution No. 24-10 as presented and Tom Brattebo second it.

NON-ACTION ITEMS:

6. Activity Reports – June

a. Lisa gave an overview.

b. Lori gave an overview. She is working on a list for those homeowners who have not filed an NOI from the wildfires and have not started cleaning up or those who look like they have cleaned up without an NOI. Rod Higgins asked if there was any word on the underground fire. Discussion ensued.

c. April gave an overview of July. There was one new NOC and four PSPs. Jessica, the new engineer, is getting trained on ICIs and getting a feel for the equipment that our sources are using. The engineer who has been on family leave will be coming back the second week of August on a part-time basis

d. Mark gave an overview.

e. Michelle gave an overview of financials and HR. The fiscal year 2024 is almost closed out.

7. There were no board concerns or questions.

8. Next Board Meeting – A quorum for the next board meeting will be at 9:30 a.m., Thursday, September 5, 2024.

9. Adjournment – The board meeting was adjourned at 10:26 a.m.

COMMISSIONER AL FRENCH, CHAIR

APRIL WESTBY, INTERIM EXECUTIVE
DIRECTOR