

Spokane Regional Clean Air Agency

Advisory Council Minutes

May 23, 2019

Members Present:

Doug Bleeker, Assistant Chief, Fire Protection
Jana McDonald, Air Pollution Control
Doug Pottratz, Citizen
Hal Ophus, Business Community
Brent Downey, Industry

Staff Present:

Julie Oliver, Executive Director
Amber Ellis, Administrative Assistant
Margee Chambers, Rule Writer/SIP Planner
Michelle Zernick, Finance & Human Resources Sect. Mgr.

The meeting was called to order at 8:00 a.m.

1. **Approval of the April 25, 2019 Minutes**

Hal moved to approve the April 25, 2019 minutes and Doug B. seconded it. Minutes approved.

2. **Follow-Up to the May SRCAA Board of Directors Meeting – Julie**

Julie updated the Advisory Council on the May board meeting as follows: 1) Building maintenance update; 2) SNAP award

3. **Draft Public Hearing and Public Records Policies – Margee**

Margee gave a presentation of the drafted Public Hearing and Public Records Policies. Discussion ensued. Presentation attached along with the Public Hearing Fact Sheet.

4. **Compensation Study – Julie**

Julie gave an overview of the compensation study and the Executive Director's recommendations. Copy of the Resolution 19-02 attached Discussion ensued.

5. **Draft of FY2020 budget – Michelle Zernick**

Michelle reviewed the draft budget for fiscal year 2020. Presentation attached, no discussion.

6. Advisory Council Comments/Concerns and Next Month's Meeting

Doug P. asking about retreats for Board members and Advisory Council. Doug P asked about fire season. Summary for the Board meeting will be coordinated by Jana and presented by SCRAA staff on behalf of the Advisory Council.

The meeting adjourned at 9:00 a.m.

Motion to adjourn by Doug P., seconded by Brent. Meeting adjourned.

The next Advisory Council meeting is scheduled for June 27, 2019, at Spokane Regional Clean Air Agency's office located at 3104 E Augusta Ave.

Advisory Council Member

Julie Oliver, Executive Director