



For agency use only.  
ID#:

**SPOKANE REGIONAL CLEAN AIR AGENCY**  
3104 E. Augusta Ave., Spokane, WA 99207  
(509) 477-4727, Fax (509) 477-6828, [www.SpokaneCleanAir.org](http://www.SpokaneCleanAir.org)

## Marijuana Producers and Processors Initial Registration Form

**Instructions:** Please verify that the information in Section 1 (Business Information) is correct and make changes as necessary; complete Sections 1 – 7.

### 1. BUSINESS INFORMATION

<b>Business Name:</b>
<b>Business Mailing Address:</b>
<b>Business Location:</b>
<b>LCB License #:</b>

This LCB license covers:     Production Only         Processing Only         Both Production & Processing

Date production and/or processing operations first began at this location: \_\_\_\_\_

### 2. CONTACT INFORMATION

<b>Facility Contact Name:</b>	<b>Facility Contact Phone #:</b>
<b>Facility Contact E-Mail Address:</b>	
<b>Facility Contact Mailing Address:</b>	
<b>Owner Name:</b>	<b>Owner Phone #:</b>
<b>Owner E-Mail Address:</b>	
<b>Owner Mailing Address:</b>	

### 3. PRODUCER (PRODUCTION) INFORMATION

Producers are LCB licensed operations that propagate, grow, harvest, or trim marijuana to be processed.

Using the definitions provided below, place a check mark in the box below for **each** type of production operation that occurs at the site.

- Not a Producer.
- Indoor Marijuana Production.**  
Production occurs in a fully enclosed building that is permanently affixed to the ground, has permanent rigid walls, a roof that is permanent and non-retractable, and doors. The building is equipped to maintain control of environmental conditions. **Do not mark indoor marijuana production if propagation and/or trimming are the only activities that occur indoors. Hoop houses, temporary structures, or other similar structures are not considered indoor.**

Control of environmental conditions means modifying surroundings to facilitate plant growth, and may include, but is not limited to; lighting, temperature, relative humidity, and carbon dioxide levels.

- Outdoor Marijuana Production.**  
Production occurs on an expanse of open or cleared ground (no structure of any kind), during Spokane County’s customary outdoor growing season, without control of environmental conditions.

**4. PROCESSOR (PROCESSING) INFORMATION**

Processors are LCB licensed operations that dry, cure, extract, compound, convert, package, or label usable marijuana, marijuana concentrates, and marijuana-infused products.

Not a Processor.

a. Please indicate the type(s) of marijuana processing activities that are performed at the site:

- Drying                                       Compounding                                       Labeling
- Curing     Converting
- Extracting                                       Packaging

b.  Only purchase marijuana concentrates (e.g. marijuana oil) to manufacture marijuana-infused products.

**Processing Exemption Application Note:**

Processing operations that purchase **only marijuana concentrates** (e.g. marijuana oil) to manufacture marijuana-infused products may apply for an exemption to the standards given in Section 6.18. Once SRCAA receives this completed initial registration form, exemption applications will be mailed to those who have checked this box. Processing exemption application materials and complete regulations are available online at [www.spokanecleanair.org](http://www.spokanecleanair.org).

Please indicate if you anticipate applying for a processing exemption:

- Yes, I plan to apply for a processing exemption.
- No, I do not plan to apply for a processing exemption.
- I do not know at this time.

**5. AIR POLLUTION CONTROL EQUIPMENT**

Please provide a list and description of the make/model and airflow (if applicable) of any air pollution (odor) control equipment (if applicable) currently being used to control odors from the operation.

No air pollution control equipment currently being used to control odors from the operation.

Make/Model	Airflow (cfm)	Equipment Description (i.e. carbon, ozone, etc.)

**6. OPERATION DESCRIPTION**

Please provide a drawing or map (to scale) of the operation. At a minimum, it shall include the following:

- a. Property lines, perimeter/security fencing, and location of all marijuana operations.
- b. Location, dimensions (in feet), and type (i.e. hoop house, storage shed, greenhouse, storage container, etc.) for each structure used for the marijuana operation.
- c. Location and dimensions (in feet) of any areas where outdoor marijuana plants will be grown, if applicable.
- d. A description of what each structure is used for (i.e. propagating, growing, harvesting, trimming, and/or drying) at the site.
- e. Location of all air pollution (odor) control equipment identified in item 5.

**7. DECLARATION OF ACCURACY**

I hereby certify under penalty of perjury under the laws of the State of Washington that I am an authorized representative of the business listed above and that the information contained on this form is true, complete and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Signed at: \_\_\_\_\_

**Confidential Business Information (CBI):**

If any of the information above is considered confidential, please refer to the CBI Fact Sheet that can be found on SRCAA's webpage ([www.SpokaneCleanAir.org](http://www.SpokaneCleanAir.org)), for information on how to submit Confidential Business Information.