

**Advisory Council Minutes  
May 25, 2017  
Spokane Regional Clean Air Agency**

Members Present:

Doug Bleeker, Fire  
Jana McDonald, Air Pollution Control  
Raymond Byrne, Public Health  
Brent Downey, Industry  
Chet Jahns, Jr., Agriculture  
Doug Pottratz, Member at Large  
Hal Ophus, Business Community

Staff Present:

Julie Oliver, Executive Director

The meeting was called to order at 8:04 a.m.

**1. Approval of the February 23, 2017 Minutes**

Ray moved to approve the February 23, 2017, minutes and Chet seconded it. Minutes approved.

**2. Follow-Up to the SRCAA Board of Directors Meetings and Advance - Julie**

Julie gave an update from the March, April and May Board of Directors meetings along with the March Advance meeting. Some discussion ensued.

**3. Building Needs Tour - Julie**

The group agreed to defer this topic until the July meeting.

**4. Draft FY-18 Budget – Julie**

At the Advance Meeting, the Board said they would like a better understanding of reserved and unreserved accounts and how to manage them. Julie gave an overview and provided a copy of the Reserved and Unreserved Funds document dated 5/16/2017.

Julie provided copies of the Draft FY-18 Budget and went over what was in the budget. She also discussed the differences changes between the initial draft budget and the budget

the Board will discuss at the June 1 meeting. The primary difference is the medical benefits costs in the initial draft were based on actual and total projected costs for FY-17 during which time there were multiple vacancies. This expense was increased to reflect full staffing and anticipated changes to medical coverage. Discussion ensued. Julie confirmed that staff will continue to pay 20% of spouse and dependent medical coverage. Discussion included questions about efficiencies and ideas to explore for financial sustainability of the agency over time.

**5. Advisory Council Comments/Concerns** - No Comments or Concerns.

**6. Next Month's Meeting** –The Advisory Council will meet June 22, 2017.

**The meeting adjourned at 9:07 A.M.**

The next Advisory Council meeting is scheduled for June 22, 2017, at Spokane Regional Clean Air Agency's office located at 3104 E. Augusta Ave.

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ADVISORY COUNCIL MEMBER

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JULIE OLIVER, EXECUTIVE DIRECTOR