

**Advisory Council Minutes  
June 25, 2015  
Spokane Regional Clean Air Agency**

Members Present:

Bud Leber, Industry  
Doug Pottratz, Member at Large  
Raymond Byrne, Public Health  
Ron Edgar, Chemistry  
Hal Ophus, Business Community

Staff Present:

Julie Oliver, Executive Director  
Matt Holmquist, Compliance Administrator  
Russ Nuemiller, Air Quality Specialist II  
Debbie Riley, Secretary II

The meeting was called to order at 8:00 a.m.

**1. Approval of the April 23, 2015 and the May 28, 2015 Minutes**

Ron Edgar moved to approve the April 23, 2015 minutes and Doug Pottratz seconded it. Minutes approved. Doug Pottratz moved to approve the May 28, 2015 minutes and Bud Leber seconded it. Minutes approved.

**2. Follow-Up from Last SRCAA Board of Directors Meeting**

Julie gave an update from the June 4, 2015 Board of Directors meeting. The Finding of Inadequacy (“SIP call”) was issued in May. The presentation to the City of Airway Heights about SRCAA went well. The Board will be making the final selection for the roof work at the next Board meeting. The Board approved the Rule Writer/ SIP position, eliminated the Chief of Technical Services position and adopted the budget. Matt Holmquist accepted a position with Northwest Clean Air Agency. An updated position description to the Board for Matt’s position will be given to the Board at the next meeting.

**3. Advisory Council Rules of Procedure**

Julie gave an update on the proposed changes to the Advisory Council Rules of Procedure. Julie asked the Advisory Council for any more modifications to be made. Doug Pottratz moved to approve the Advisory Council Rules of Procedure with the changes made and Bud Leber seconded it. Motion passed. The proposed changes will be taken to the Board in July or August for adoption.

**4. Nuisance Presentation – Matt Holmquist**

Matt gave a presentation on SRCAA's Nuisance program. He gave the background and described the most common nuisance problems that SRCAA addresses which is smoke, dust and odor. Matt discussed SRCAA's odor enforcement program, complaint history and SRCAA inspector odor training.

**5. Strategic Planning – Julie Oliver**

Julie gave a brief update on the Strategic Planning Pillar Committees. She has been working with the consultant on the draft report. She invited the Advisory Council to sit in on any of the committees. She will let the Advisory Council members know the date and times that the different committees are meeting.

**6. Next Month's Meeting**

The Department of Ecology appointed Julie to serve as the Local Clean Air Agency representative on the Agricultural Burning Practices and Research Task Force. There were no other comments or concerns from the Advisory Council

**The meeting adjourned at 8:58 A.M.**

The next Advisory Council meeting is scheduled for July 23, 2015, in Spokane Regional Clean Air Agency's office located at 3104 E. Augusta Ave.

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ADVISORY COUNCIL MEMBER

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JULIE OLIVER, EXECUTIVE DIRECTOR